

RESOLUTION

**AUTHORIZING A PROFESSIONAL SERVICE CONTRACT BETWEEN
THE CITY OF OCEAN CITY & MICHAEL BAKER JR., INC., A
MICHAEL BAKER INTERNATIONAL COMPANY FOR ENGINEERING
SERVICES FOR 26th TO 34th STREET, WEST AVENUE TO BAY AVENUE
FOR FLOOD MITIGATION**

WHEREAS, the City of Ocean City has a need from time to time to have engineering services for flood mitigation at various locations within the City of Ocean City; and

WHEREAS, it is determined in the best interest of the City of Ocean City to have said engineering services performed; and

WHEREAS, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

WHEREAS, Michael Baker Jr., Inc. has performed various types of engineering services for various drainage and flood mitigation project within the City of Ocean City; and

WHEREAS, Frank Donato III, CMFO, Director of Financial Management; Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operation; Arthur Chew, P.E. Assistant City Engineer; Matthew Von Der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manger have reviewed the proposal and recommended that Michael Baker Jr., Inc., a Michael Baker International Company, 300 American Metro Boulevard, Suite 154, Hamilton, NJ 08619-2371 be awarded a non-advertised professional service contract for engineering services for 26th – 34th Street, West Avenue to Bay Avenue flood mitigation for the City of Ocean City; and

WHEREAS, a professional service contract with Michael Baker Jr., Inc. may be entered into without competitive bidding pursuant to the provisions of N.J.S.A. 40A:11-5(1)(a)(i) & N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, Michael Baker Jr., Inc. has submitted a Business Entity Disclosure Certification which certifies that Michael Baker Jr., Inc. has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit Michael Baker Jr. Inc. from making any contributions through the term of the contract; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that a professional service contract with **Michael Baker Jr., Inc., a Michael Baker International Company, 300 American Metro Boulevard, Suite 154, Hamilton, NJ 08619-2371** be awarded as follows:

Prepare a Flood Mitigation Concept Development Report as follows:

1. Field Visit and Data Collection
2. Review Existing Conditions
3. Prepare Concept Report
4. Present the Concepts

**TOTAL AMOUNT OF FLOOD MITIGATION CONCEPT DEVELOPMENT REPORT
FOR 26TH -34TH STREETS, WEST AVENUE TO BAY AVENUE..... \$ 44,720.00**

1. Engineering services during the contract period are subject to the actual needs as established by the City of Ocean City. As items are required, the City Purchasing Manager shall issue a purchase order for those items based on the availability of funds. No items shall be sent to the City without first obtaining a purchase order for said service.
2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for Michael Baker Jr., Inc. has been submitted and shall be placed on file in the City’s Purchasing Division Office.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

3. A copy of this resolution and contract shall be available for inspection in the Ocean City Clerk's Office, 861 Asbury Avenue, City Hall, Room 101, Ocean City, NJ 08226 and shall be published on one (1) occasion in the Ocean City Sentinel.

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are authorized to enter into a formal contract agreement with Michael Baker Jr., Inc., a Michael Baker International Company, 300 American Metro Boulevard, Suite 154, Hamilton, NJ 08619-2371 in accordance with this resolution and the associated proposal.

The Director of Financial Management certifies that funds are available and shall be charged to Capital Account # C-04-55-285-010.

CERTIFICATION OF FUNDS

Frank Donato III, CMFO
Director of Financial Management

Anthony P. Wilson
Council President

Files: RPS Michael Baker Jr 26th St-34th St West to Bay Ave.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 20

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinasso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

City Clerk



CITY OF OCEAN CITY

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DEPARTMENT OF COMMUNITY OPERATIONS

Code Enforcement • Construction • Engineering • Environmental Management • Parks and Recreation • Planning • Zoning

Memo

To: Joseph Clark, QPA, Purchasing Manager
From: Roger D. McLarnon, PE, PP, CFM, CME, CPWM – Dir. Of Community Operations and City Engineer
CC: Business Administrator James V. Mallon
Matthew Von Der Hayden – Manager of Capital Projects
Date: March 9, 2015
Re: 29th street drainage area scoping, West Avenue to Bay Avenue – Baker International

I have reviewed the proposal submitted by Baker International and that it is within the projected costs for such work. I recommend that they be awarded the contract to review the drainage basin and make recommendations for improvements.

RDM

Enclosures

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March 5, 2015

Mr. Roger McLamon P.E., P.P., C.M.E., C.F.M., C.P.W.M.
City of Ocean City
115 E. 12th. Street
Ocean City, NJ 08226

Subject: Fee Proposal and Scope of Work for the Preparation of Flood Mitigation Concept Development for 26th to 30th Streets, West to Bay Avenues, City of Ocean City, New Jersey.

Dear Mr. McLamon:

Michael Baker Jr., Inc., a Michael Baker International Company, (Baker) is pleased to submit the Scope of Work and Fixed Price Cost Proposal for the preparation of flood mitigation concepts for 26th to 30th Streets, West to Bay Avenues. A detailed breakdown of the proposed effort is included for your review. The fixed price cost for the proposed effort is \$44,720.

If you have any questions or require additional information please call me at (609) 807-9571 or Craig Wenger at (609) 807-9674.

Sincerely,
MICHAEL BAKER JR., INC.

Sylvester M. Fryc, P.E.
Project Manager

Enclosure

INTRODUCTION

As requested by the City of Ocean City (City), Michael Baker, Jr., Inc., a Michael Baker International Company, (Baker) will prepare a Flood Mitigation Concept Development Report to assess potential methods to reduce flooding in the drainage areas of West Avenue to Bay Avenue from 26th to 30th Streets. The goal of the report will be to recommend a phased strategy to improve mitigation of the flooding conditions within the project area and also to meet the City's roadway improvement goals. The phased approach will target quick strategies that can be accomplished in the following year as well as long term strategies. Accompanying the strategies will be a description of the potential flood mitigation options, a construction cost estimate for the various options, and a schedule for design and construction.

SCOPE OF SERVICES

- 1. Field Visit and Data Collection.** Baker will visit the project site to investigate current conditions. Included in this investigation will be a wetland delineation, a verification of the drainage features, and collection of the city's available as-builts, survey, and design documents.
- 2. Review Existing Conditions.** Baker will review the best available data collected and prepare an existing conditions hydrology study and a model of the existing drainage system. Environmentally sensitive areas will be included in a map of the study area. Recommendations will be developed from the results of this study and the environmental review.
- 3. Prepare Concept Report.** From the existing data and the study, Baker will prepare a phased strategy to mitigate flooding conditions of the area and also meet the City's roadway improvement goals. Included with this report will be construction cost estimates, design schedules, construction schedules, and permitting requirements.
- 4. Present the Concepts.** The results of the assessment will first be presented to City officials and then presented to residents at a public meeting. Baker will prepare presentation boards depicting the potential improvements for the area. Meeting minutes and documentation of the discussions will be provided by Baker.
- 5. Project Management and Meetings.** Project Management will include coordination with the City, staff assignments, oversight of the technical work, Quality Assurance / Quality Control of the performed work for compliance with the contract scope of services, schedule and budget.

Deliverables

The following deliverables will be provided as part of the above effort:

- Flood Mitigation Concept Development Report

Schedule

The schedule for this task is as follows:

Notice to Proceed.....	NTP
Field Collection and Site Visit	NTP + 1 Business days
Review Existing Conditions	NTP + 15 Business days
Prepare Mitigation Concept Report	NTP + 25 Business days
Present Mitigation Concepts	NTP + 35 Business days

Notes and Assumptions:

- City will provide the latest plans, as-builts, and available survey for the project area.
- No new survey will be provided at this time, as it is anticipated that the existing analysis will approximate elevations from the best available data.
- ROW and Riparian information will be based on existing City tax maps
- Baker assumes that a meeting (1) will be had with the City officials to present the strategies as well as a meeting (1) with the public to present the strategies.
- Baker assumes three (3) field visits to evaluate the existing systems and environmental impacts.
- Wetlands will be delineated, but survey collection of the points will be the City's responsibility.